

AIRPORT DEVELOPMENTS LIMITED

P.O. Box 30311 Lilongwe

REQUEST FOR QUOTATIONS (FOR WORKS)

Procurement Number: ADL/RFQ/W/2025/ 15

To:

.....

..... Date: 20th November 2025.

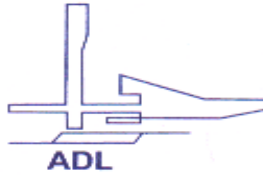
The Procuring Entity named above invites you to submit your quotation for carrying out the works as described herein. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

SECTION A: QUOTATION REQUIREMENTS

1) Description of Works and Location

MINOR REHABILITATION WORKS AT MZUZU AIRPORT

- 2) Works are to commence by: ... **7 Days**...[days/weeks/months] from the date of order.
- 3) Works to be completed by:**120 Days**.....[days/weeks/months] from the date of order.
- 4) Quotations must be valid for **90 Days** from the date for receipt given below.
- 5) Quotations and supporting documents as specified in Section B must be clearly marked with the Procurement Number given above and must indicate acceptance of the stated terms and conditions.
- 6) **Quotations must be received**, in sealed envelopes no later than: on or before **25/11/2025 at 14:00 hrs local time**.
- 7) Quotations must be returned to:
THE SENIOR PROCUREMENT OFFICER
AIRPORT DEVELOPMENTS LIMITED
KAMUZU INTERNATIONAL AIRPORT (KIA)
P.O. BOX 30311
LILONGWE
- 8) The attached Activity Schedule (for lump sum contracts) or Schedule of Rates and Prices (for contracts where payment is based on unit prices) at Section C details the works to be performed. You are requested to quote by completing Sections B and C. Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the works including all taxes and duties. The whole cost of performing the works shall be included in the items stated and the cost of any incidental works shall be deemed to be included in the prices quoted.



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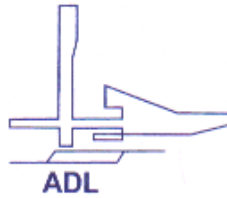
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- 9) Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by the issue of a Local Purchase Order or Contract.

Signed:

Title/Position: Senior Procurement Officer

For and on behalf of the Procuring Entity



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Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information and certification as stated within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation: Malawi Kwacha
- 2) Works will commence withindays/weeks/months from date of Purchase Order.
- 3) Works will be completed bydays/weeks/months from date of Purchase Order
- 4) Validity period of this quotation is ...90.....days from the date for receipt of Quotations.
- 5) We attach the following documents:
 - (i) Section C of the Request for Quotations completed and signed;
 - (ii) A copy of our Trading Licence
 - (iii) A copy of our Annual Tax Clearance Certificate (for last financial year)
 - (iv) Evidence of registration of minimum K200 Million NCIC Civil Engineering Category
 - (v) **Past experience** in Civil works with a Government entity. Bidders must provide a copy of Contract or LPO to prove their past jobs with Clients, a minimum of three
- 6) We confirm that our quotation is subject to the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Quotation Authorisation:

Signed:.....Date:

Name: Title/Position:

Authorised for and on behalf of (Company name and seal):

.....

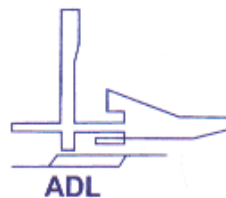
Registered Address:

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If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.



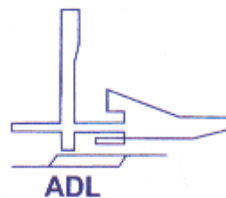
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SECTION C: SCHEDULE OF RATES AND PRICES (TO BE PRICED BY BIDDER)

For Contracts where Payment is to be based on Quantities of Work actually performed at the unit rates quoted

MINOR REHABILITATION WORKS AT MZUZU AIRPORT

Item	Sub Item	Description	Unit	Quantity	Rate (MWK)	Amount (MWK)
SERIES 1000: GENERAL						
1300		CONTRACTOR'S ESTABLISHMENT ON SITE AND GENERAL OBLIGATIONS				
PS13.01		Contractor's general obligations				
	(a)	Fixed obligations	Lump Sum	1		-
	(b)	Value-related obligations	Lump Sum	1		-
	(c)	Time-related obligations	Month	2		-
						-
PS13.03		Relocation of services				
	(a)	Provisional Sum for the protection and relocation of services	Prov.Sum	1		-
	(b)	Handling costs and profit on sub-items PS13.03(a)	%			-
						-
PS13.04		Construction of Project Sign Boards	No.	1		



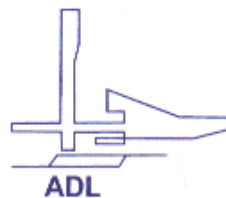
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PS13.05	(a)					-
		Contractor's Environmental and Social obligations				-
		Allow for the undertaking and implementation of all				-
		the requirements of the Environmental and Social Management				-
		Plan	L.Sum	1.00		-
TOTAL 1300 CARRIED FORWARD TO SUMMARY						-

1700		CLEARING AND GRUBBING				
PS17.01	(i)	Clearing and grubbing within the road reserve	m²	1792		-
17.02		Removal and grubbing of large trees and tree stumps.				
TOTAL 1700 CARRIED FORWARD TO SUMMARY						-

SERIES 3000: EARTHWORKS AND PAVEMENT LAYERS

Item	Sub Item	Description	Unit	Quantity	Rate	Amount
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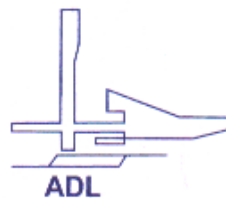


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3000	EARTHWORKS AND PAVEMENT LAYERS OF GRAVEL OR CRUSHED STONE					
3300		MASS EARTHWORKS				
PS33.07		Removal of unsuitable material obtain from any type of material and excavation in any layer thickness with unlimited freehaul	m ³	716		-
PS33.10		Roadbed preparation and the compaction of material to 90% or 93% Mod AASHTO density	m ³	268		-
	(b)	Compacted to 95% modified AASHTO	m ²	358.40		-
TOTAL SERIES 3300 CARRIED TO SUMMARY						-
3600		CRUSHED STONE BASE OR SUBBASE				
36.01		Crushed Stone Base:				
	(a)	Constructed from crushed stone obtained from commercial sources and compacted to 102% of modified AASHTO density (nominal maximum size 37mm)	m3	358.4		-
TOTAL SERIES 3600 CARRIED TO SUMMARY						-

SERIES 4000: ASPHALT PAVEMENTS AND SEALS

Item	Sub Item	Description	Unit	Quantity	Rate	Amount
4100		PRIME COAT				
41.01	(c)	Prime coat MC-30 cut-back bitumen	m ²	1,792		



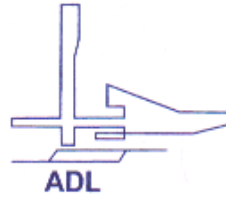
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						-
TOTAL SERIES 4100 CARRIED TO SUMMARY						-
4200 PS42.02	(a)	ASPHALT BASE AND SURFACING Asphalt Surfacing 50mm thick using 50/70 penetration bitumen including binder and active filler variations; Continuously graded (medium grading)	m ²	1,792		-
TOTAL SERIES 4200 CARRIED TO SUMMARY						-

5500 55.03	(d)	LINE MARKINGS Hot melt plastic road-marking material Lettering and symbols	m ²	0		-
TOTAL SERIES 5500 CARRIED TO SUMMARY						-

SERIES 7000: TESTING AND QUALITY CONTROL

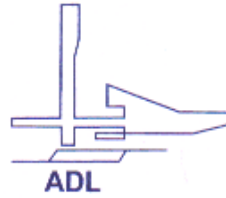
Item	Sub Item	Description	Unit	Quantity	Rate	Amount
7000	TESTING AND QUALITY CONTROL					
7100	TESTING OF MATERIALS AND WORKMANSHIP					
71.02	(a)	Special tests requested by the Engineer				
		Cost of testing	PC Sum	1		-



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	(b)	Charge on prime cost sum	%			-
TOTAL SERIES 7100 CARRIED TO SUMMARY						-

SUMMARY OF BILL OF QUANTITIES						
	1300	CONTRACTORS ESTABLISHMENT ON SITE AND GENERAL OBLIGATIONS				-
	1700	CLEARING AND GRUBBING				-
	3300	MASS EARTHWORKS				-
	3600	CRUSHED STONE BASE OR SUBBASE				-
	4100	PRIME COAT				-
	4200	ASPHALT BASE AND SURFACING				-
	5500	ROAD MARKINGS				-
	7100	TESTING OF MATERIALS AND WORKMANSHIP				-
	A	TOTAL OF BILLS				-
	B	ADD 10% AS CONTINGENCY of (A)				



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			-
	C	SUB TOTAL A+B	-
	D	ADD 16.5% AS VAT of C	-
		TOTAL: AMOUNT	-

The following attachments are appended to clarify the Description of Work:

[List each attachment e.g. drawings and detailed technical specifications]

Authorised By:

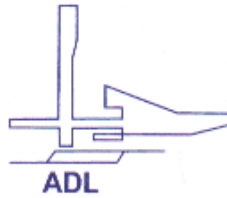
Signature: _____ Name: _____

Position: _____ Date: _____

(DD/MM/YY)

Authorised for and on behalf of:

Company: _____



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SECTION D: DETAILED SPECIFICATIONS (IF APPLICABLE)

Item No	Detailed specification	Indicate Compliant / Non-Compliant (Comply or Do not Comply)
1	The Contract shall be an Ad-measurement Contract	
2	Payment Terms shall be as follows: - No Provision for Advance Payment - Payment shall be based upon measured works.	
3	ADL shall have unconditional right to terminate the contract at any time it is determined that poor quality services are being provided	

Authorised By:

Signature:		<u>Name:</u>	
Position:		<u>Date:</u>	
Authorised for and on behalf of:			(DD/MM/YY)
Company:			
Official Stamp:			
